

**PLATO FIRE DEPARTMENT  
EMPLOYMENT OPPORTUNITY**

**VOLUNTEER FIREFIGHTER**

**PURPOSE:**

Protects life and property by performing firefighting activities, emergency aid, hazardous materials response and fire prevention duties. This position may also be required to maintain fire equipment, apparatus and facilities. Volunteer firefighting personnel train to the same standards as full-time firefighters.

**EXAMPLES OF WORK:**

- = Perform firefighting activities including fire suppression, ventilation, ladder operations, search and rescue and hazardous materials response.
- = Drive and operate emergency apparatus.
- = Participate in fire drills, attend classes in firefighting, emergency medical response, hazardous materials and related subjects.
- = Operate radio and other communication equipment.

**MINIMUM REQUIREMENTS:**

- = Must be a minimum of 18 years of age.
- = High School Diploma or GED.
- = Valid Minnesota Driver's License.
- = Must live or work within Plato Fire District.

**HOURS:**

- = May be called for emergency response anytime during a 24 hour day. Attendance is required at monthly practices and meetings.

**PLATO FIRE DEPARTMENT**  
320-238-2432

**APPLICATION FOR MEMBERSHIP**

NAME \_\_\_\_\_

HOME PHONE \_\_\_\_\_ WORK PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_ SEX \_\_\_\_\_

HOW LONG HAVE YOU LIVED HERE \_\_\_\_\_

PLACE OF EMPLOYMENT \_\_\_\_\_

HOURS OF EMPLOYMENT \_\_\_\_\_

HOW LONG HAVE YOU WORKED HERE \_\_\_\_\_

WOULD YOU BE AVAILABLE FOR DAYTIME CALLS \_\_\_\_\_

OTHER ORGANIZATIONS YOU BELONG TO \_\_\_\_\_  
\_\_\_\_\_

HAVE YOU EVER BEEN A FIREFIGHTER BEFORE \_\_\_\_\_ DEPT. \_\_\_\_\_

ANY SPECIALIZED TRAINING PERTAINING TO FIREFIGHTING \_\_\_\_\_  
\_\_\_\_\_

PHYSICAL CONDITION \_\_\_\_\_

BENEFICIARY \_\_\_\_\_

Upon applying for membership the applicant will be required to:

1. Appear before screening board.
2. Be on probation for a period of 12 months.
3. Have a physical exam (paid by dept.) after being voted on.
4. Complete and pass a first responder medical course while on probation.
5. Complete and pass Firefighter 1 and 2 within 18 months.
5. Attend at least 15 PFD training and 3 business meetings.

**I HAVE READ AND UNDERSTAND THE APPLICATION AND STATE THAT THE  
INFORMATION GIVEN IS TRUE AND CORRECT.**

Signed: \_\_\_\_\_

Any misleading information will disqualify you from applying.

# PLATO FIRE DEPARTMENT

## FIREFIGHTER CANDIDATE BRIEFING

- I. Welcome
- II. Overview of City Operations and Department of Public Safety
- III. Brief History of the Plato Fire Department
- IV. Current Staffing and Operations
  - a) Response by the Fire Department in previous year
  - b) Role of the Volunteer Firefighters
- V. Expectations of the Volunteer Firefighters
  - a) Availability
  - b) Commitment
  - c) Response Time
- VI. Testing Process
  - a) Physical Ability Test
  - b) Oral Interviews
  - c) Final Interviews
- VII. Training Schedule
  - a) Recruit Training Schedule
  - b) Department Training Schedule

VIII. Compensation

- a) Rate of Pay – School – Mileage (at Government Rate)
- b) Training
- c) Longevity – Relief Association – fully vested at 20 years

IX. Minimum Requirements

- a) Training Attendance
- b) Probationary Period

X. Miscellaneous

- a) Family and Job Priorities
- b) Pagers
- c) Beards
- d) Driving to Emergencies
- e) Driving Fire Apparatus
- f) Possible Saturday Drills
- g) Alcohol Restrictions
- h) Inoculations and Medical Requirements
- i) Smoking – Plato Fire Station is a non-smoking facility

XI. Tour of Station and Response Equipment

- a) Explanation of Fire Apparatus

# PLATO FIRE DEPARTMENT

## Physical Agility Test

The physical agility test is designed to assure that a candidate has the physical strength, stamina and agility required to effectively and safely perform the duties of a firefighter.

This is a brief description of the steps each candidate must pass to advance in the testing process. Specific instructions and a demonstration for each station will be provided to all candidates prior to the physical agility test.

1. Candidate must don full turnout gear with air pack.
2. Candidate must kneel for 1 minute.
3. Candidate must crawl 25 feet to back of Engine #1, lift fan up to bumper and set back on floor.
4. Candidate must walk 30 feet to ladder and climb ladder to mezzanine.
5. Candidate must grab rope and pull hose bundle up to mezzanine level.
6. Candidate must drag rescue Annie forward to steps and back again.
7. Candidate must put hose bundle on shoulder, walk backwards down steps and back up again.
8. Candidate must walk backwards down steps and walk to wall.
9. Candidate must drag hoseline out to finish line.

**This is a pass/fail test and the candidate must pass all stations of the test in 10 MINUTES or less.**

PLATO FIRE DEPARTMENT/CITY OF PLATO

112 2<sup>nd</sup> Avenue NE

PO Box 147

Plato, MN 55370

Phone: 320/238-2432 Fax: 320/238-2542

Today's Date: \_\_\_\_\_

The following named individual has made application with this agency for the position of:

\_\_\_\_\_.

Last Name of Applicant (*please print*): \_\_\_\_\_

First Name: \_\_\_\_\_

Middle Name (state full name): \_\_\_\_\_

Maiden, Alias or Former: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Month \_\_\_\_\_ Day \_\_\_\_\_ Year

Sex: \_\_\_\_\_ M \_\_\_\_\_ F

Social Security Number: \_\_\_\_\_

Have you ever been convicted as an adult for a criminal violation? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, date and place: \_\_\_\_\_

Nature of Offense: \_\_\_\_\_

Disposition: \_\_\_\_\_

I hereby authorize the Minnesota Bureau of Criminal Apprehension to disclose all criminal history record information to the Plato Fire Department/City of Plato for the purpose of reviewing my application for the \_\_\_\_\_ position with this Department/City.

No person shall be disqualified from public employment solely or in part because of prior conviction of a crime or crimes, unless the crimes for which convicted directly relate to the position of employment sought. In determining the effect of a conviction, the Department/City shall consider the requirements of Minnesota Statutes, Chapter 364.

The expiration of this authorization shall be for a period no longer than one year from the date of my signature.

\_\_\_\_\_  
Signature of Applicant      Date

Notary:

**PLATO FIRE DEPARTMENT/CITY OF PLATO**

112 2<sup>nd</sup> Avenue NE

PO Box 147

Plato, MN 55370

Phone: 320/238-2432 Fax: 320/238-2542

Today's Date: \_\_\_\_\_

The following named individual has made application with this agency for the position of: \_\_\_\_\_ . Duties related to this position may require the operation of city vehicles and equipment.

Last Name of Applicant (*please print*): \_\_\_\_\_

First Name: \_\_\_\_\_

Middle Name (state full name): \_\_\_\_\_

Maiden, Alias or Former: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Month \_\_\_\_\_ Day \_\_\_\_\_ Year

Sex: \_\_\_\_\_ M \_\_\_\_\_ F

Do you have any driving violations: \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please describe: \_\_\_\_\_

Drivers License Number: \_\_\_\_\_

State Issuing License: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Do you have any other drivers license: \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please list the number & state: \_\_\_\_\_

I hereby authorize the Plato Fire Department/City of Plato to obtain a motor vehicle report.

The expiration of this authorization shall be for a period no longer than one year from the date of my signature.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

## TENNESSEN WARNING

In accordance with the Minnesota Government Data Practices Act, the Plato Fire Department/City of Plato is required to inform you of your rights as they relate to the private information collected from you. Private data is information which is available to you, but not to the public. The personal information we collect about you is private. Minnesota Statutes 130.04 and 13.43 are two sections that govern what affects you as an applicant for employment with the Plato Fire Department/City of Plato. All data collected is considered private except for the following:

1. Your Veteran's status.
2. Relevant test scores.
3. Your rank on our eligibility list.
4. Your job history.
5. Your education and training.
6. Your work availability.

Your name is considered private information, however, if you are selected to be interviewed as a finalist, your name becomes public information.

The data supplied by you may be used for such other purposes as may be determined to be necessary in the administration of personnel policies, rules and regulations of the Plato Fire Department/City of Plato. Furnishing social security numbers, date of birth (unless a minimum age is required), sex, age group, and disability data is voluntary, but refusal to supply other requested information will mean that your application for employment may not be considered.

Private data is available only to you, appropriate Fire Department/City employees, and others as provided by state and federal law who have a bona fide need for the data. Public data is available to anyone requesting it and consists of all data furnished in the application for employment which is not designated in this notice as private data.

Except for race, sex, age, and disability data, the information you give us about yourself is needed to identify you and to assist the Plato Fire Department/City of Plato in determining your suitability for the position for which you are applying. Race, sex, age, and disability data are used in summary form by the Plato Fire Department/City of Plato to monitor protected class employment and to meet federal, state and local reporting requirements.

I declare that I have read and understand the information given above regarding the Minnesota Data Privacy Act.

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Applicant's printed name

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Applicant Signature

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Date