

JANUARY 13, 2025  
CITY OF PLATO CITY COUNCIL  
REGULAR MEETING

The regular meeting of the City Council was called to order by Mayor Neil Engelmann at 7:00pm on the 13<sup>th</sup> day of January, 2025, at the Plato Fire Hall.

City Council members present: Peggy Flusemann, Kyle Strobel, Andy Fasching and Jeannie Stumpf

City Staff present: Clerk/Treasurer Gerri Scott and Public Works Director Scott Graupmann (at a fire call, arrived later)

Guests: Philip Schrupp (Bolton Menk), Joel Lepel (Comprehensive Plan)

**Motion:** by PF to approve the agenda as presented. Second by KS. All in favor (PF, KS, NE).

PRESENTATIONS/PUBLIC FORUM

Oath of Office administered to Jeannie Stumpf and Andrew Fasching as Council Members

**Motion:** by KS to approve the minutes of the December 7, 2024, special City Council Meeting. Second by PF. All in favor (PF, KS, NE).

**Motion:** by PF to approve the minutes of the December 9, 2024, regular City Council Meeting. Second by KS. All in favor (PF, KS, NE).

REPORTS

Committee Reports:

Plato Planning Commission

- The December 17, 2024 meeting minutes (unapproved) were provided for review
- A draft ordinance amendment was presented to the Council for review in regard to the organization of the PPC and the dissolution of the Board of Adjustments. Will be presented to PPC for final review and then presented to Council in February for adoption.
- Joel Lepel presented before council in regard to the update of the Comprehensive Plan and the proposed contract from Bolton-Menk. After discussion, **Motion:** by KS to enter into the contract with Bolton-Menk as presented. Second by JS. All in favor.
- The next PPC meeting is set for January 21. KS and GS will attend.

Plato Fire Department - none

McLeod County Sheriff - none

Holiday Lights/Decorating – most of the lights were taken down on January 11.

Equipment/Building Inventory/Replacement Plan – removing building inventory from this committee. SG to prepare an inventory of buildings and of their contents of value.

Treasurers Report – **Motion:** by KS to approve the Treasurer's Report presented. Second by PF. All in favor (PF, KS, NE). Council was provided with a current bank account balance/internal transfer report, 2024 annual transfer report from bank, pledged securities report, and December 2024 timesheets.

Approve Claims – The following claims were reviewed for payment:

Check No.	Date	Vendor	Name	Amount
16380	1/13/2025	19	CITY OF GLENCOE	\$8,203.84
16381	1/13/2025	61	LEAGUE OF MINNESOTA CITIES	\$700.00
16382	1/13/2025	61	LEAGUE OF MINNESOTA CITIES	\$577.00
16383	1/13/2025	61	LEAGUE OF MINNESOTA CITIES	\$30.00
16384	1/13/2025	67	LMCIT	\$26,459.00
16385	1/13/2025	90	SAFEbuilt LLC	\$317.10
16386	1/13/2025	196	QUILL CORPORATION	\$183.76
16387	1/13/2025	342	GOPHER STATE ONE CALL	\$5.40
16388	1/13/2025	348	TEAM LAB CHEMICAL CORP	\$1,573.50
16389	1/13/2025	408	PETTY CASH	\$5.67
16390	1/13/2025	490	OMNI-SITE	\$870.00
16391	1/13/2025	504	MINI BIFF, LLC	\$160.14
16392	1/13/2025	544	GERALDINE A SCOTT	\$1,487.44
16393	1/13/2025	547	CENTURYLINK	\$341.84
16394	1/13/2025	549	VALLEY VIEW ELECTRIC INC.	\$568.73
16395	1/13/2025	562	GLENCOE FLEET SUPPLY	\$31.81
16396	1/13/2025	598	GRAUPMANN SCOTT	\$1,569.89
16397	1/13/2025	652	CREEKSIDE SOILS	\$1,765.94
16398	1/13/2025	710	ENGELMANN DEAN	\$340.00
16399	1/13/2025	738	POTENTIA MN SOLAR FUND 1 LLC	\$384.79
16400	1/13/2025	830	STEPIEN TONY	\$75.00
16401	1/13/2025	861	SNACK ATAK #36	\$131.42
16402	1/13/2025	880	TINGE MIKE	\$36.81
16403	1/13/2025	881	DAKOTA ROBINSON TRUCKING	\$900.00
FIRE DEPARTMENT:				
4517	1/13/2025	453	CITY OF PLATO	\$293.60
4518	1/13/2025	549	VALLEY VIEW ELECTRIC INC.	\$196.01
4519	1/13/2025	562	GLENCOE FLEET SUPPLY	\$41.43
4520	1/13/2025	590	MN STATE FIRE CHIEFS ASSOC	\$300.00
4521	1/13/2025	604	MED COMPASS - MOBILE HEALTH	\$1,780.00
4522	1/13/2025	715	BRENDA SCHULTZ CLEANING SERV	\$240.00
4523	1/13/2025	784	SIEWERT JAKOB	\$606.38
4524	1/13/2025	861	SNACK ATAK #36	\$54.34
INTERIM CLAIMS PAID:				
16363	12/23/2024	36	GAVIN JANSSEN STABENOW	\$1,732.00
16364	12/23/2024	46	HAWKINS, INC	\$10.00
16365	12/23/2024	79	CENTERPOINT ENERGY	\$420.71
16366	12/23/2024	88	XCEL ENERGY	\$1,096.77
16367	12/23/2024	239	MCLEOD CO-OP POWER	\$88.95
16368	12/23/2024	342	GOPHER STATE ONE CALL	\$17.55
16369	12/23/2024	491	OLTMANN DENNIS	\$46.17
16370	12/23/2024	544	GERALDINE A SCOTT	\$1,349.03
16371	12/23/2024	598	GRAUPMANN SCOTT	\$1,569.89
16372	12/23/2024	719	SOHNS STACY L	\$46.17
16373	12/23/2024	732	VISA	\$301.80
16374	12/23/2024	765	ENGELMANN, NEIL	\$46.17
16375	12/23/2024	772	McCARTHY WELL COMPANY	\$325.00
16376	12/23/2024	777	TOSHIBA BUSINESS SOLUTIONS USA	\$260.40
16377	12/23/2024	840	STROBEL KYLE R	\$46.17
16378	12/23/2024	845	FLUSEMANN PEGGY	\$46.17
16379	12/23/2024	846	HIPERLINE	\$10,987.40
			US Treasury (online) December payroll tax deposit	\$1,649.68
			PERA contribution (online) for 12/1-15/24payroll	\$525.68
			PERA contribution (online) for 12/16-31/24payroll	\$555.99
			MN Dept of Rev-4 <sup>th</sup> Qtr withholding	\$672.00

**FIRE DEPARTMENT:**

4507	12/23/2024	79	CENTERPOINT ENERGY	\$180.40
4508	12/23/2024	219	JERRY'S TRANSMISSION SERVICE	\$1,134.41
4509	12/23/2024	624	ALPHA WIRELESS	\$1,515.00
4510	12/23/2024	688	ALLINA HEALTH SYSTEM	\$351.00
4511	12/23/2024	689	JEFFERSON FIRE & SAFETY	\$1,545.00
4512	12/23/2024	787	EMERGENCY APPARATUS MAINT	\$490.46
4513	12/23/2024	829	STAPIEN STEPHANIE	\$93.20
4514	12/23/2024	590	MN STATE FIRE CHIEFS ASSOC	\$400.00
4515	12/23/2024	816	WACONIA COMFORT	\$12,177.60
4516	12/23/2024	872	STRYKER SALES LLC	\$5,752.32

**Motion:** by KS to approve payment of the above-stated claims. Second by PF. All in favor.

**UNFINISHED BUSINESS:**

Joe Hunt – GS had reached out to the Attorney for an update, but has heard no response. Will continue to follow-up.

Vandalism at Well House – GS provided an itemization of damages that was provided to the Sheriff's department. Per Sergeant Caturia, they are sending the matter to the County Attorney for charges.

Complaints – discussion as to the status and the log of complaints received

**NEW BUSINESS:**

GS provided a copy of the new McLeod County Cannabis Ordinance for review. This revised ordinance was adopted by the County on November 19. Previously, Plato adopted the County's ordinance by reference in the new Code of Ordinances, so this change would flow through as Plato's new ordinance. Council agreed with this new ordinance.

Zoning Administrator – Jeannie Stumpf has expressed interest in becoming the Zoning Administrator. **Motion:** by KS to extend on offer to Jeannie Stumpf for the position of Zoning Administrator. The hourly rate will be \$14.50 and allowing 8-10 hours per week for this position. JS will provide a time sheet for time worked. Employment will begin February 1. Second by PF. All in favor. JS abstained from voting.

**Motion:** by KS to set the 2025 Holiday Schedule as presented: Second by JS. All in favor.

**RESOLUTION: 2025-01**

**Motion:** by KS to increase the public works salary to \$51,078.13 beginning January 1, 2025. Second by PF. All in favor.

**Motion:** by PF to increase the clerk/treasurer hourly rate to \$31.00 beginning January 1, 2025. Second by KS. All in favor.

**Motion:** by KS to set the 2025 Salaries and Compensation as discussed. Second by AF. All in favor.

**RESOLUTION: 2025-02**

**Motion:** by KS to set the 2025 Appointments and Designations as discussed. Second by PF. All in favor.

**RESOLUTION: 2025-03**

**Motion:** by KS to increase the water connection fee to \$14.00 per month, the OMR to \$18.00 per month, and the late fee to \$25.00. Second by PF. All in favor.

**Motion:** by KS to set the 2025 Water and Sewer Rates as discussed. Second by PF. All in favor.

**RESOLUTION: 2025-04**

**Motion:** by KS to set the 2025 Fees, Licenses, Rentals as presented/discussed. Second by JS. All in favor.

**RESOLUTION: 2025-05**

**Motion:** by PF to set the 2025 Board, Committees, Liaisons as discussed. Second by KS. All in favor.

**RESOLUTION: 2025-06**

**Motion:** by PF to approve the gambling permit for the Glencoe-Silver Lake Trapshooting club for an event they are hosting at the King Pin Pub on March 22, 2025. Second by AF. All in favor.

COUNCIL REQUEST:

none

MAINTENANCE REPORT:

- SG presented a quote from Core & Main for the purchase of two (2) hydrant modification kits in the total amount of \$10,000. **Motion:** by KS to purchase the hydrant modification kits per quote presented. Second by AF. All in favor.
- Discussion on the salting/sanding of city streets. Next time to try intersections only. SG to get salt/sand ratio.

CLERKS REPORT:

- GS advised that an adjustment to her PTO needs to be done to comply with the ESST requirement for hours worked. The adjustment would be for an additional 1.7 hours. **Motion:** by PF to adjust the Clerk/Treasurer's PTO hours with a 1.7 hour increase. Second by KS. All in favor
- GS provided information she received from Creekside Soils for their services going forward since the County program was ending. Per Andy at Creekside, they will continue to absorb 50% of the non-grinder costs for 2025, but then it will be changing. A letter will come out mid-summer with their plan for the following year(s).
- GS advised the water charges for 3 4<sup>th</sup> Avenue NE has been paid
- 2014 paper financial records have been destroyed by shredding

OTHER:

none

**Motion:** by PF to adjourn meeting. Second by KS. Meeting adjourned at 9:31pm.

Neil Engelmann  
Mayor

Gerri Scott  
Clerk/Treasurer